



TOO KAZKOR PETROLEUM

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PROCEDURE 01

FOB TRANSACTION PROCEDURE TANK TO TANK

1. Buyer sends ICPO, Company Registration Certificate along with Buyer's Tank Storage Agreement (TSA) as proof of storage availability to the seller for acceptance.
2. Seller confirms Buyer's TSA and issues the Commercial Invoice (CI) to Buyer to sign, seal and return.
3. Seller issues the below POP Documents:
 - A) Statement of Product Availability.
 - B) Authorization to Sell/ collect.
4. Buyer sends their Notice of Readiness (NOR) from their Tank Farm.
5. Seller sends their Tank Storage Receipt (T.S.R) and issues:
 - A) Unconditional DTA.
 - B) Fresh SGS Report (not more than 48hours).
 - C) Injection Report.
6. Buyer conducts Quality Dip Test of the Product at Seller tank terminal at buyer's expense.
7. Seller commences delivery of the product to the Buyer's tank terminal as per deliver schedule.
8. Buyer Conduct Quantity and Quality Dip Test after delivery of the product to the Buyer's tank terminal and then Buyer pays the Seller as per delivered quantity.
9. Seller release to the Buyer all relevant Documents relating to the exportation of the product and Seller transfers title of ownership to the Buyer.
10. Seller and Buyer activate the one-year contract (if need be). Seller pays all intermediaries involved in the transaction.